

Board Meeting  
Tuesday, April 4, 2006  
10:00 AM, 4<sup>th</sup> Floor Auditorium

Members Present:	Lem Stuart, Chairman	Chief Ed Frankenstein
	Robert Woltz, Co-Chairman	Robert McAvoy
	Tracy Hanger	John Howell
	Captain John Furlough	Fred Vincent
	Denise Smith	Pat Shumate
	Linda Cage	

Remote: Southwest Virginia

Members Absent: Michael Neuhard

Staff Present:	Dorothy Spears-Dean, Analyst	Pokey Harris, Analyst
	Steve Marzolf, Coordinator	Jerry Simonoff
	Sam Keys, Analyst	Terry Mayo
	Donna Brown, Analyst	

## **1. CALL TO ORDER**

Lem Stuart called the meeting of the Board to order at 10:01 a.m. He welcomed everyone to the meeting.

## **2. APPROVAL OF JANUARY MINUTES**

Mr. Stewart called for the approval of the January Minutes as written. Chief Frankenstein moved that the minutes be approved for January, and Captain Furlough seconded the approval; approved 11-0-0.

## **3. FINANCIAL REPORT**

Mr. Marzolf addressed the Board, and said the revenue is a head of projection, and the 4<sup>th</sup> quarter payments will be made soon once the Board acts on a few FY2006 funding requests/amendments today. The funds transfers have already taken place, and the 3<sup>rd</sup> quarter PSAP payments were made. Mr. Marzolf said we are about where we expect to be, and there are no issues, concerns or problems. Mr. Marzolf asked for questions, and there were none.

## **4. CMRS MONTHLY STATUS SUMMARY**

Mr. Marzolf addressed the Board and referred them to the multicolored spreadsheet. He has only shown what is left to be done (see attachment). As you can see there are several zeros on the screen for phase I, no one is at zeros for phase II. All eleven of the T-mobiles for phase I and phase II are new territories. These are places where they have just started

providing service. The three carriers who have stars are Cingular and Verizon whom have not submitted reports to us for a while. Their data is not yet up-to-date. John Howell made a comment that some of these carriers just haven't gotten the information yet. Steve said that Mr. Howell is correct. Mr. Marzolf asked for questions, and there were none.

## **5. LEGISLATIVE UPDATE**

Lem gave the Board an update on the legislative results for 2006. Mr. Stewart informed the Board that the wireless carriers voiced concerns to Senator Stolle about the lack of funding assurance like the PSAPs are receiving. They raised a point that given the proposed distribution their funding was at risk. Mr. Stewart informed the Board that as a result of this concern, the Legislature changed the funding allocation and that he had agreed with this change. Mr. Marzolf advised the Board about the funding impact of the change from 60/40 to 60/30/10 (refer to attachment).

Mr. Simonoff addressed the Board at the request of Mr. Stewart to provide an update on the GIS projects. Mr. Simonoff said that VGIN now has a contract with Sanborn for the statewide digital photography project.

## **6. Grant Guideline Development**

Mr. Stewart addressed the Board about the Grant funding process. In order to establish grant guidelines Mr. Stewart has asked Dorothy Spears-Dean to staff the effort. Mr. Stewart also announced the names of a grant guideline committee as follows: Chief Michael Neuhard, Chairman; George Thomas, Chesterfield; Bill Agee, Franklin County; Jim Junkins, Harrisonburg-Rockingham; Tim Addington, Scott County; Greg Staylor, Chesapeake; and Mike Edwards, VACO.

Ms. Spears-Dean gave a brief presentation to the Board about the purpose of establishing the Grant Guideline Committee and the goals of the Committee. The Grant Guideline Committee will be creating the guidelines. The Committee will create a deliverable by the June 12<sup>th</sup> Board Meeting. Mr. Stewart suggested that Ms. Spears-Dean and the Committee give the Board updates as they go forward with the meetings. Mr. Stewart asked for questions and comments concerning the grant. There were none.

## **7. OLD BUSINESS**

Steve Marzolf reported that there was no old business to discuss.

## **8. NEW BUSINESS**

- a) FY2005 True-up Report – Mr. Marzolf said he was hoping to resolve all of the FY2005 True-ups, but the six remaining had not yet been resolved. They will be presented at the June Board Meeting. Mr. Marzolf informed the Board that he has not made any payments to the localities yet, and that he is holding off until their true-ups are received.
- b) FY2006 Funding Request/Amendments – Mr. Marzolf said we have a lot of FY2006 funding requests/amendments (see attached). Mr. Marzolf said they are within the guidelines and he is recommending approval of all. Mr. Stewart called for the approval

of all the FY2006 Funding Request/amendments. Ms. Smith made a motion that requests/amendments be approved, and Captain Furlough seconded the motion. All approved; 11-0-0.

- c) CMRS Subcommittee Recommendations – Mr. Marzolf said the CMRS met before this meeting, and it is a formality that the Board approve the FY2005 approval closeout for this year. Mr. Stewart called from the motion to approve. Mr. Woltz made a motion to approve the recommendations, and Mr. Howell seconded the motion. All approved the motion; 11-0-0.
- d) Introduction of new Staff – Mr. Marzolf introduced his new staff members that the Board endorsed, and they are: Pokey Harris, Donna Brown and Sam Keys (who moved from the office to out in the field). Mr. Marzolf showed the map on how the regions are divided among the staff. Mr. Marzolf also informed the Board that these staff members have been going out meeting the localities and finding out what is important to them, and documenting those items.

Mr. Marzolf announced to the Board that one of its Board member is leaving - John Howell. Mr. Stewart thanked Mr. Howell for all of his years of invaluable service to the Board and the Legislative Committee. Mr. Stewart also extended an invitation to Mr. Howell to please come back and visit the Board every now and then.

Mr. Marzolf informed the Board that the Radio Group now located in the Telecommunications Division of VITA will be joining the Public Safety Communications Division. The members of the Radio Group are: Paul Hoppes and David Warner.

#### **PUBLIC COMMENT**

Mr. Stewart asked the public to address the Board – Mr. Bob Nibarger of Virginia Beach addressed the Board. Mr. Nibarger wanted to thank Mr. Marzolf and his staff for their support and especially for maintaining the Public Safety website. Mr. Nibarger also mentioned the upcoming APCO East coast Regional Conference in May, and he is extending an invitation to any Board member to stop by. Mr. Marzolf informed the Board that his office would like to provide reimbursement for any Board member whom wishes to attend the conference. Anyone interest should please contact Ms. Mayo for arrangements.

### **9. ADJOURN MEETING OF THE BOARD**

Mr. Stewart adjourned the meeting of the E911 Wireless Service Board at 11:23AM.

**Respectively Submitted:**

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**(Date)**